

GSA Environmental Services

Contractor's name: SRC, Inc.
Address: 7502 Round Pond Road
 North Syracuse, NY 13212-2510
Contract number: GS-00F-0019L
Contract period: April 1, 2001 through April 19, 2015
SINs Awarded: SIN CF999 Other Environmental Services, Studies and Analytical Support (formerly SIN 899)

SIN Crosswalk

Corporate SINs	Old SINs
SIN CF999, Environmental Services	SIN 899-1, Environmental Planning Services & Documentation
	SIN 899-2, Environmental Compliance Services
	SIN 899-3, Environmental/Occupational Training Services
	SIN 899-4, Waste Management Services
	SIN 899-5, Hazardous Materials Management Software
	SIN 899-6, Remote Advisory Services

SRC GSA Contract Administrator: Gregory B. Wallis, Corporate Contracts Manager
Phone number: (315) 452-8980
FAX number: (315) 452-8100
Internet address: gsa@srcinc.com
Web site: www.srcinc.com
Business size: Not-for-Profit

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!TM, a menu-driven searchable database system. The INTERNET address for GSA Advantage!TM is: <http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, please click the following link: <http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=8199&channelId=-13460>

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SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

CF899-1 - Environmental Consulting Services

The services include, but are not limited to: Planning and Documentation Services for the development, planning, facilitation, coordination, and documentation of and/or for environmental initiatives (or mandates such as Executive Order 13423) in areas of chemical, radiological, and/or hazardous materials; ISO 14001 Environmental Management System (EMS) and sustainable performance measure development; Environmental Assessment (EA) and Environmental Impact Statement (EIS) preparation under the National Environmental Policy Act (NEPA); Endangered species, wetland, watershed, and other natural resource management plans; Archeological and/or cultural resource management plans; Environmental program and project management; Environmental regulation development; Economic, technical and/or risk analysis; other environmentally related studies and/or consultations; Homeland Security solutions that include Biochemical protection; Crime prevention through environmental design surveys (CPTED); Economical, technical and/or risk analysis; Identification and mitigation of threats inclusive of protective measures to mitigate the threats; and Vulnerability assessments. Compliance Services such as review, audit, and implementation/management of EMS and other compliance and contingency plans and performance measures; Permitting; Spill prevention/control and countermeasure plans; Pollution prevention surveys; and Community Right to-Know Act reporting. Advisory Services for ongoing advice and assistance with data and information in support of agency environmental programs involving areas such as Hazardous material spills; Material safety data sheets (MSDS), Biological/medical data sheets; Information hotlines; Poison control hotlines; Environmental regulations and environmental policy/procedure updates; Management, furnishing, or inventory of MSDS. Waste Management Consulting Services to provide guidance in support of waste-related data collection, feasibility studies and risk analyses; Resource Conservation and Recovery Act/Comprehensive Environmental Response Compensation and Liability Act (RCRA/CERCLA) site investigations; Hazardous and/or non-hazardous exposure assessments; Waste characterization and source reduction studies; Review and recommendation of waste tracking or handling systems; Waste management plans and/or surveys; Waste minimization/pollution prevention initiatives; and Review of technologies and processes impacting waste management.

CF899-3 - Environmental Training Services

This SIN is designed to aid agencies in training personnel in a variety of environmentally related subjects in order to meet Federal mandates and Executive Orders. Environmentally related training can be conducted on- or off-site using standard off-the-shelf, customized, or computer/web-based interactive courses. Examples of environmental training courses include: Air/blood borne pathogens; Asbestos awareness; Environmental management planning and operations and maintenance (O&M) planning; Asbestos Hazard Emergency Response Act (AHERA); Compliance with environmental laws/regulations; Comprehensive Environmental Response Compensation and Liability Act (CERCLA); Confined space training; Electronics management; Emergency response plans; Environmental audits, awareness, compliance, and management; Fire preparedness training; First responder; Hazardous materials and waste

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(HAZMAT) training to include compliance, operation, packaging, handling, generators, and incident response; Hazardous waste operations and emergency response (HAZWOPER) training inclusive of transportation, storage and disposal; ISO 14001 Environmental Management Systems (EMS); Lead training to include awareness, inspecting, assessing, rehabilitation, and renovation; Mold (abatement, assessment); National Environmental Policy Act (NEPA); Natural habitat preservation; Occupational Safety and Health Administration (OSHA); Pollution prevention; Public fire safety education; Resource Conservation and Recovery Act (RCRA); Sustainable environmental practices; Water conservation; and Wetlands regulation and permitting.

CUSTOMER INFORMATION

1a. Table of Awarded Special Item Number(S)

SIN C F999 - Environmental Advisory Services

2. Maximum Order

<u>SIN</u>	<u>Maximum</u>
C F999	\$1,000,000

3. Minimum Order: \$100

4. Geographic Coverage: Worldwide.

5. Point(s) of Production: NA

6. Prices Shown: Net (discount deducted).

7. Quantity Discounts: NA

8. Prompt Payment Terms: Net 30 days.

9a. Government Purchase Cards: accepted at or below the micropurchase threshold.

9b. Government Purchase Cards: accepted above the micropurchase threshold.

10. Foreign Items: NA

11a. Time of Delivery (for Services)

SRC shall deliver or perform services in accordance with the terms negotiated in the agency's order. SRC shall not propose in excess of our standard commercial delivery or performance times to agencies without giving notice to the Ordering Officer of our intent to do so.

11b. Expedited Delivery: NA

11c. Overnight and 2-day Delivery: NA

11d. Urgent Requirements: NA

12. F.O.B. Point(s): NA

13a. Ordering Address: SRC, Inc.
Attn: Contracts Dept.
7502 Round Pond Road
Syracuse, NY 13212-2510

13b. Ordering Procedures

For products and services, the ordering procedures can be found at: FAR 8.4

Information on Blanket Purchase Agreements (BPAs) can be found at
<http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=17112&channelPage=/ep/channel/gsaOverview.jsp&channelId=-24732>

14. Payment Address: SRC, Inc.
Attn: Accounts Receivable
7502 Round Pond Road
Syracuse, New York 13212-2510

15. Warranty Provision

CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

16. Statistical Data for Government Ordering Office Completion of Standard Form 279:

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 06-305-3771
- Block 30: Type of Contractor - G. Other Nonprofit Organization
- Block 31: Woman-Owned Small Business - NO
- Block 36: Contractor's Taxpayer Identification Number (TIN) 15.0589832
- 4a. CAGE Code: 28541
- 4b. Contractor has registered with the Central Contractor Registration Database.

17. USA Commitment to Promote Small Business Participation Procurement Programs Preamble

SRC, Inc. provides commercial products and services to the Federal Government. We are

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committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives demonstrating our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.
- We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Gregory B. Wallis, Corporate Contracts Officer, SRC, Inc., phone number (315) 452-8980, fax number (315) 452-8100, or e-mail gsa@srcinc.com.

18. Liability for Injury or Damage

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

19. Basic Guidelines for Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements. These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule

Contract. Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.

- Customers make a best value selection.

20. Trade Agreements Act of 1979, As Amended

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

21. Federal Information Technology/Telecommunication Standards Requirements:

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

22. Federal Information Processing Standards Publications (FIPS PUBS)

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

23. Federal Telecommunication Standards (FED-STDS)

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

24. Overseas Activities

The terms and conditions of this contract shall apply to all orders for installation, maintenance, and repair of equipment in areas listed in the price list outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

25. Purchase of Incidental, Non-Schedule Items

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

CONTRACT LABOR HOUR RATES

SRC, INC. GSA ENVIRONMENTAL ADVISORY SERVICES (SIN C F999) CONTRACT LABOR HOUR RATES ¹	
Labor Category	Rate ²
Scientist 1	\$58.02
Scientist 3	\$79.20
Scientist 4	\$92.68
Scientist 5	\$111.22
Scientist 6	\$132.73
Technical Manager 1	\$156.62
Technical Manager 3	\$218.70
Specialist 1	\$58.02

¹ Prices shown are net (discount deducted)

² future year rates have not yet been established with GSA but will be negotiated on a task-by-task basis

SRC ENVIRONMENTAL SERVICES LABOR CATEGORY DESCRIPTIONS

SPECIALIST 1

Typical Education & Experience: High School degree or equivalent with 0-3 years of related experience; or any equivalent combination of education, training and experience.

Knowledge & Expertise: Basic familiarity with fundamental office and clerical operations. Responsibilities include, but are not limited to: PC skills, operating and adjusting duplication equipment to produce printed pieces for external or internal distribution, maintaining general files according to established procedures periodically transferring materials from active to storage files; work requires individual to follow methods either developed by self or others under relatively close supervision, to make choices from knowledge of accepted methods, and to make decisions within scope of own assignments.

SCIENTIST 1

Typical Education & Experience: Bachelor's degree with 0-5 years of related experience; or Master's degree and no prior experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: May assist in the preparation and follow-up of research proposals. Conducts research tasks assigned by more experienced researchers and management. Searches literature; conducts surveys and experimental tests; collects, analyzes, and summarizes data. Develops preliminary findings for review by more experienced researchers and managers. Prepares written reports of work; contributes to research reports and journal publications as directed.

Level of Technical Expertise: Applies and interprets standard methods to assigned problems. Determines own approach to problem and devises solutions when job is within scope of own ability. Initiates and carries out appropriate self-development efforts.

SCIENTIST 3

Typical Education & Experience: Bachelor's, Master's or Ph.D. degree with considerable related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Regularly makes positive contributions to marketing activities; contributes to planning for research programs; responsible for generating research in existing and new market and technical areas; often markets multidisciplinary concepts. Contributes to the preparation, presentation, and follow-up of research proposals. Plans and designs research projects within a scientific specialty. Conducts large research projects and is responsible for meeting research goals within time and cost constraints. Develops, or directs the development of research findings, draws conclusions, and develops recommendations. Prepares and presents research reports to clients.

Level of Technical Expertise: Applies on a broad basis principles, theories, and concepts to a

field of scientific specialty; applies a working knowledge of related disciplines. Works on a wide range of problems requiring the use of creative and imaginative thinking. Has gained recognition from peers and clients for technical expertise. Initiates and carries out appropriate self-development efforts.

SCIENTIST 4

Typical Education & Experience: Master's or Ph.D. degree and extensive related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Provides research leadership in a well-defined technical area within a research Center. Makes substantial contributions to the planning and execution of marketing plans for major research programs within a research Center. Oversees the preparation, presentation and follow-up of major proposals. Plans critical projects requiring a high degree of creativity and technical organization. Establishes technical objectives, recommends research staff assignment, directs and participates in research efforts. Establishes and controls time and task schedules and budgets. Manages major research projects. Reviews research outcomes and recommendations of lower level researchers and may make final recommendations to clients. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced scientific principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists and innovation is required. Is recognized both internally and externally as being an authority in a research specialty. Authors articles published in peer-reviewed journals. Initiates and carries out appropriate self-development efforts.

SCIENTIST 5

Typical Education & Experience: Ph.D. degree and extensive related experience; or any equivalent combination of education, training and experience.

Level of Research/Marketing Efforts: Provides research leadership in a specific technical field; leads research at the Program level. Makes contributions at the Program level to the planning and execution of marketing plans for major research programs within Center; foresees and promotes interdisciplinary applications of research expertise. Oversees the preparation, presentation and follow-up of major proposals. Establishes technical objectives of projects, recommends research staff assignment, directs and may participate in research efforts; monitors research outcomes and may make final recommendations to clients; plans and directs the most complex projects in area of expertise and provides consultation and guidance throughout SRC relative to same. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced scientific principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists, innovation is required, and which may extend the boundaries of existing knowledge. Is recognized as an authority in a research specialty. Frequently authors articles published in peer-reviewed journals. Initiates and carries out appropriate self-development efforts.

SCIENTIST 6

Typical Education & Experience: Ph.D. degree and extensive related experience.

Level of Research/Marketing Efforts: Provides research leadership in a specific technical field; leads research at the Program level. Makes contributions at the Program level to the planning and execution of marketing plans for major research programs within Center; foresees and promotes interdisciplinary applications of research expertise. Oversees the preparation, presentation and follow-up of major proposals. Establishes technical objectives of projects, recommends research staff assignment, directs and may participate in research efforts; monitors research outcomes and may make final recommendations to clients; plans and directs the most complex projects in area of expertise and provides consultation and guidance throughout SRC relative to same. Contributes to and directs the preparation and presentation of research reports to clients and the professional community.

Level of Technical Expertise: Applies advanced scientific principles, theories, and concepts in developing original research programs. Develops, or directs the development of solutions to complex research problems where little or no precedent exists, innovation is required, and which may extend the boundaries of existing knowledge. Is recognized as an authority in a research specialty. Frequently authors articles published in peer-reviewed journals. Initiates and carries out appropriate self- development efforts.

TECHNICAL MANAGER 1

Typical Education & Experience: Bachelor's degree with 5-9 years of related experience, Master's degree with 5-9 years of related experience or Ph.D. degree with 5-9 years of related experience; or any equivalent combination of education, training and experience.

Level of Authority/Accountability: Contributes to the establishment and implementation of Center fiscal, technical, marketing and staff development goals. Interprets and implements policies affecting Center staff and the fiscal and technical management of the Center. Assists in the establishment of guidelines and procedures for allocation and utilization of Center equipment and facilities. Work is reviewed for desired results including staff management capabilities and adherence to Center budgets, schedules, and SRC policies and procedures.

Level of Managerial Responsibilities: Directs the work and monitors the project activities and performance of an assigned group within a Center, typically five or more research staff and associated support staff. Monitors and controls allocated project budgets. Coordinates the allocation and utilization of Center equipment and facilities following approved guidelines. Assists Center Director with performance evaluations and staffing decisions for assigned staff or group.

Level of Technical Expertise: Applies on a broad basis principles, theories and concepts to a field of scientific or engineering specialty; applies a working knowledge of related disciplines. Works on a wide range of problems requiring the use of creative and imaginative thinking. Frequently authors articles published in peer-reviewed scientific journals.

Level of Leadership: Directs and contributes to the preparation of research proposals. Plans and designs research projects within scientific or engineering specialty. Conducts research projects and is responsible for meeting research goals within time and cost constraints. Develops or

directs the development of research findings, draws conclusions and develops recommendations. May prepare and present research reports to clients.

TECHNICAL MANAGER 3

Typical Education & Experience: Bachelor's degree with 15+ years of related experience, Master's degree with 15+ years of related experience or Ph.D. degree with 15+ years of related experience; or any equivalent combination of education, training and experience.

Level of Authority/Accountability: Establishes Center goals and objectives consistent with SRC's total business and financial plans, implements the actions necessary to attain these goals. Interprets, implements, and recommends modifications to SRC policies. Establishes guidelines and procedures for allocation and utilization of Division equipment and facilities. Work is subject to general top management review and is reviewed over a relatively long period of time for adherence to policies and procedures and success in attaining Division and SRC goals and objectives. Causes the Center to be a significant contributor to SRC's short and long range objectives and goals.

Level of Managerial Responsibilities: Manages a substantial segment of the Center's business and staff. Determines and establishes Center organizational and supervisory relationships. Develops and initiates recommendations for the allocation of funds in the following areas: project development, special studies, and general business. Monitors progress toward meeting Center goals and objectives and takes required corrective action. Develops an operational plan that identifies the areas in which the Center will concentrate its research efforts; implements the necessary strategies to effect the operational plan. Manages the allocation and utilization of Center equipment and facilities. Initiates, plans, and implements staff development programs; develops Center capabilities and resources to meet both present and future needs. Implements appropriate affirmative action, salary administration and staff communication programs within the Center.

Level of Technical Expertise: Maintains high level of involvement in technical efforts of the Center. Applies advanced scientific principles, theories and concepts in developing original research programs. Develops, or directs the development of, solutions to complex research problems where little or no precedent exists, innovation is required, and which may extend the boundaries of existing knowledge.

Level of Leadership: Responsible for the long term development of the Center's research program. Establishes technical objectives of projects, selects research staff, directs and may participate in research efforts; monitors research outcomes and makes final recommendations to clients; plans and directs the most complex projects in area of expertise and provides consultation and guidance throughout the Center. Contributes to and directs the preparation and presentation of research reports to clients and the professional community. Manages research projects critical to SRC; establishes and controls major schedules and budgets. Motivates staff to develop to their full potential and to make their maximum contributions to Center, and SRC's research programs.

TERMS AND CONDITIONS APPLICABLE TO ENVIRONMENTAL ADVISORY SERVICES

GSA multiple award schedule contracts are awarded in accordance with the provisions of Federal Acquisition Regulation Part 12—Acquisition of Commercial Items. To the maximum extent practicable, GSA multiple award schedule contracts include only those clauses and terms and conditions, either required to implement provisions of law or executive orders applicable to the acquisition of commercial items, or determined to be consistent with customary commercial practice. Ordering agencies may incorporate provisions in their task orders that are essential to their specific requirements (i.e., security, hazardous material handling, key personnel, etc.), provided they do not conflict with the terms and conditions of the contract. These provisions, when required, must be included in the individual task order, and any costs necessary to comply with the provision(s) will be included in the task order proposal price estimate, unless otherwise prohibited by law.